



SUPERIOR COURT OF CALIFORNIA COUNTY OF YUBA

An Equal Opportunity Employer

FAMILY COURT MEDIATOR I (entry/journey level)
FAMILY COURT MEDIATOR II (advanced journey/lead level)

Note: If an applicant meets the requirements, he/she may be hired directly into a Mediator II position.

THE COUNTY/COURT:

Yuba County is located in the Northern Sacramento Valley, approximately 40 miles north of the State Capitol, Sacramento. Its boundaries stretch from the farms and orchards of the valley to the timberlands of the Sierras. With an estimated population of over 70,000, Yuba County offers its residents the many advantages of a rural lifestyle, away from the pressures of the urban areas.

The County's rivers, lakes, and outdoor recreation areas provide excellent hunting, fishing, boating, and skiing opportunities. Only two hours away from San Francisco and Lake Tahoe, Yuba County is also the gateway to the historic Mother Lode Country. Yuba County has good schools and a modern Community College. The California State Universities at Chico and Sacramento and the University of California at Davis are only an hour away.

The Court is a unified court with 5 judges, 1 part-time commissioner, and 60 employees.

THE POSITION:

The Family Court Mediator position is responsible for mediating disputes and conducting investigations in order to mediate disputes in family law. The entry/journey level Family Court Mediator I is distinguished from the advanced journey/lead level Family Court Mediator II in that the latter perform the most difficult, complex and specialized work and may lead, train, assign and direct the work of lower-level mediators.

EXAMPLES OF ESSENTIAL DUTIES:

- Review court files and interview parties to assess potential for settlement or resolution;
- Investigate and evaluate facts and conditions surrounding the controversy and recommend appropriate course of action verbally and in writing; testify in court;
- Conduct mediation conferences to resolve child custody or visitation disputes and to assist parties in formulating custody plans;
- Determine if situations exist that may lead to personal and/or family injury in the marriage dissolution or child custody process; refer parties to community agencies for assistance and/or counseling when necessary;
- Conduct field investigations and interview parents, minors, and other case-related persons;
- Make scheduled and unscheduled residential visits for evaluation of minor's home environment and living conditions;
- Prepare case histories and evaluations; develop custody and visitation agreements; prepare case reports and make recommendations to the court; may be required to testify in court regarding same;
- Solicit information from third parties [e.g., psychological evaluations or reports of supervised visitation] as it relates to case evaluation and resolution;
- Conduct family court services orientation workshops;
- Conduct high conflict parenting workshops;
- Perform related duties as assigned.

MINIMUM QUALIFICATIONS:

Education:	Master's Degree from an accredited college or university in psychology, social work, marriage, family and child counseling, conflict management, or related behavioral science substantially related to marriage and family interpersonal relationships. <i>Substitution:</i> Two years of additional directly-related counseling experience may be substituted for the required Master's degree as provided in Family Code § 1815 (7)(b).
Experience:	Family Court Mediator I: Two years of experience in counseling and/or mediation and investigation services for a court or social service agency. Family Court Mediator II: Either two years as a Family Court Mediator I <u>or</u> at least four years of demonstrated knowledge and experience in counseling and/or mediation and investigation services for a court or social service agency, one of which must have been in a lead capacity.
Eligibility:	Must be US citizen or possess valid work permit issued by US Government.
Background check:	Must pass a background check, drug screening, and be bondable.
Language Requirement:	Must be able to read, write, understand and speak English at the 12 th grade level; fluency in a language other than English may be an asset.

PAY, BENEFITS AND WORKING CONDITIONS:

Salary:	FAMILY COURT MEDIATOR I - \$4,186 monthly (minimum starting salary) FAMILY COURT MEDIATOR II - \$4,605 monthly (minimum starting salary)	NOTE: Based on qualifications, new hires may start above the minimum.
Longevity Pay:	See court website for longevity table.	
Vacation:	New employees earn vacation at the rate of 12 days per year which increases to a maximum of 24 days per year after 20 years of service.	
Holidays:	15 per year, 2 of which are floating holidays.	
Health Plan:	Covers employee, dependent coverage available at employee cost.	Plans include medical, dental, vision, and counseling services.
Deferred Comp:	Optional deferred compensation plan available.	
SDI:	Court employees are covered by SDI.	
Pension:	Regular court employees are members of the California Public Employees Retirement System (CalPERS) providing a competitive retirement plan.	
Worksite:	Yuba County Court Annex, 120 Fifth Street, Marysville, California 95901.	
Work Hours:	Four days a week: 8:00 a.m. to 5:00 p.m.; one day a week 10:00 a.m. to 7:00 p.m. (1 hour for lunch.)	

HOW TO APPLY:

Application forms are available on the court's website or from the Court. **Submit:** (1) original, completed and signed **SUPERIOR COURT application form [mandatory]**; (2) résumé [optional], (3) cover letter [optional] to:

**HUMAN RESOURCES DIVISION
SUPERIOR COURT OF CALIFORNIA, COUNTY OF YUBA**
215 Fifth Street, Suite 200, Marysville, CA 95901
(530) 749-7600, Option 8; www.yubacourts.org

Faxed or emailed applications will be rejected.

FINAL FILING DATE: AUGUST 16, 2010, 4:30 p.m. PDT

THE SELECTION PROCESS:

(Punctuality, accuracy and reliability are absolute requirements for this position.)

Applications will be reviewed and evaluated based on the job requirements. Depending upon the number of applications received, the selection process **may** consist of: (1) application review, (2) supplemental appraisal review, (3) oral interview, (4) departmental interview, or (5) any combination of these. The completed application is part of the testing process. Misstatements or omissions on the application may result in loss of employment. If you believe you have a disability that would make it difficult to participate in any portion of the recruitment process and would require reasonable accommodation, contact the Human Resources Division.

The Court hires without regard to age, religious preference, race, creed, national origin, gender and marital status. Existing medical and/or physical disabilities will be evaluated based upon the ability to perform the minimum requirements of the position.
This job announcement supersedes any previous job announcement(s) for this class series.